

Kingston University London

Student Life

Missing Students living in University Managed Accommodation

- 1.0 Where a student is reported as missing (by fellow students/parents or other members of university staff) Halls Management should check the room to ensure that the student has not been taken ill inside the room.
- 2.0 Halls Management should not try to search the room for any personal details as to the students' whereabouts, nor should they contact parents.
- 3.0 Halls Management will attempt to contact the student, using the contact details held on file. If the student is not found and cannot be contacted after 48 hours, the person who reported the student as missing shall be advised to report this to the Police.
- 4.0 If a student who has been reported missing is under the age of 18, Halls Management will attempt to contact the parent or legal guardian of the student.